



Addingham Civic Society
Minutes of the Meeting of the Trustees
Tuesday 18th June 2024 at 19.15 p.m.
Mount Hermon



1. Chairman's Welcome and Apologies

Present: Gill Battarbee (Chair). Richard Walton. Jane Welby (Minutes). Pat Weatherill. Gary Copping. Chris Ensor. Malcolm Keeble. Ian Cameron. Margaret Keating. Stephen Noblett

Apologies: Jayne Hood. Roger Seddon. Seamus Bloomer

2. Declarations of Interest None

3. Minutes of the Trustees' Meeting of 21st May and Matters Arising

The minutes were proposed as a true record by GC and seconded by MK. All in favour

Matters arising not on the agenda

5.iii Letter acknowledged by Richard Hunter-Rowe with thanks. Money has not been requested yet.

5.v. Charity commission requires Trustees to re-register to access the ACS information.

6.ii **Float for books outstanding**

8.iv **Carried forward**

4. Correspondence None

5. Finance

I. Petty Cash amount is lower than last month. Float held by SL was banked. This will revert when SB provides a float to CE.

Virgin A/C showing an increase due to money being paid for the summer trip and the AEG received some donations

CAA – GB emailed the participating groups to advise that invoices for expenditure must be marked as CAA to distinguish them from other expenditure. The PC, ACS and AEG have each agreed to fund a sum of £500.

II. Subscriptions 2024-2025 – The July Newsletter will provide information about subscriptions.

However, the membership cards cannot be printed until the speakers' details are finalised.

Members will be advised of this in the July newsletter and offered a compliment slip as a receipt if paying by cheque or cash in the interim. Drop in dates for subscriptions will be an agenda item in July.

III. Signatories names have been amended for the Skipton BS account but need to be delivered in person to the branch. As a charity the account cannot be managed online.

Actions

5.ii **GB to check contact details with Trustees for the membership card**

5 ii **CE to check and amend if necessary, list of books for the membership card.**

5 ii **Drop in dates to be added to the July agenda**

6. Book Sales

I. CE has ordered more blue plaque trail guides as the U3A have requested 20 copies on sale or return

7. Planning

I. No planning applications at the current time.

II. GB raised a question about the 'new' storage space outside the Coop which is taking a parking space, and prone to littering in strong winds. Advised that this is an issue for the parish council to take up.

III. CAA and the PC submitted an application for the old school site to be an asset of community value. This has been rejected, and the report will be circulated to the planning group as soon as it is available.

8. Heritage Group Update

- I. Advised that Farfield House has been approached by the Friends of the Friendless Churches and are exploring this as an option.
- II. D Day Review – Exhibition has received some very positive feedback. Costs have been covered and it may run into July if the items on loan can be retained for longer. Next year will be VE and VJ days. These may present opportunities for further displays, but the Heritage Group is waiting to hear if the PC have any plans for these days.
- III. Low Mill Heritage Board will be unveiled on Saturday 20th July at 11.00. IC will discuss siting of the board with the property owners and is also investigating potential catering arrangements/support with local residents.
- IV. Currently, Heritage costs are covered by the ACS and money generated from the sale of prints from the archive. The group has expressed a need to make the photo archive more user friendly but this will incur a cost of £190 + VAT. The Trustees agreed that a sum of £500 should be made available to the Heritage Group to cover printing and other costs incurred and that it would be managed using the same system as the AEG uses. PW proposed the sum of £500, RW seconded. All in favour.
- V. Future Publications – The Heritage Group are in the early stages of collecting data about the experiences of villagers during covid and it is suspected that a publication will result from this data.
- VI. GB will forward a short video from the Yorkshire Heritage Summit.

Actions

- 8.iv GB will advise Seamus and Mike about the decision to allocate £500 to the Heritage Group for running costs.
- 8. vi GB will forward the Yorkshire Heritage Summit video and IC will provide a small written piece to accompany the video on the website.

9. Environment Group Update

- I. Jan Hindle is heading the Wildlife week which starts on Saturday 22nd June and runs for one week with a range of activities for the community and four for the primary school.
- II. Sustainable water week follows in July. Following the Heritage board unveiling on July 20th, there will be an afternoon of speakers (ticketed event) which focuses on issues for Low Mill.

Action

- 9.ii Trustees are requested to save the date to ensure a Trustee presence and to support the event.

10. Membership Subscriptions

- I. There are now 401 members comprising 391 paying and 10 honorary, from 274 households.
- II. Discussion about how to encourage younger villagers to join, whilst recognising their other commitments. Suggested that the Sports day initiative may be an opportunity to recruit younger people and to remind the organisers that the ACS can provide a grant to support their activities.

Action

- 10.ii MAK to advise about applying for a grant

11. Policies Updates

- I. JW reviewing the current policies and minor amendments have been suggested to satisfy the Charity Commission criteria.
- II. Discussion about a social media policy which Trustees agreed is necessary. It is recognised that each group may use social media for different purposes but a policy outlining specific criteria and etiquette is required. JW forwarded the charity commission checklist for views and recommendations.

Actions

- 11.i JW to forward the proposed revisions to the policies with the minutes, and draft critical incident/accident/near miss form for consideration.

11.ii JW to resend the checklist for trustees to consider what the priorities for the social media policy are. Agenda for July.

12. Projects

- I. Book Swap Kiosk update – PW continues to investigate use of video to deter criminal activity. There has been an issue of overloading the kiosk with books and a note on the kiosk requests no further books at this time. PW is storing some.
- II. Addingham Information boards – Jim advised that these are looking a bit tired, and is tidying them up.
- III. The petanque court benches are in need of painting. Two belong to the ACS and one to the PC. However, it was agreed that all would be refreshed by the ACS. GB to enquire about costs.

Action

12.iii GB to enquire about costs of repainting the benches.

13. Programme

- I. Speaker meeting 20th June – Roles agreed by those attending.
- II. CAA Wildlife week commences Saturday 22nd June.
- III. 11th July Summer trip. Uptake has been slow although the current figures are to be confirmed. A reminder was posted on mailchimp. It was agreed that every effort should be made to avoid cancellation and a decision would be taken only to cancel if the loss was deemed to be too significant.
- IV. Gala – two tables have been requested in the marquee for the ACS. Heritage group will be using one.
- V. CAA water week 15-20th July.
- VI. Summer Party – Kathy Gilbert is coordinating the planning of this event. Posters and tickets have been forwarded to Kathy and Lorraine. Local pubs will be asked to display posters.
- VII. Return visit by Lytham St Annes CS date to be arranged for late July/early August. Offered ACS a visit to Lytham St Annes next year.
- VIII. Events and Speaker dates. Dates have been distributed but awaiting Speaker confirmations.

14. Civic Pride Awards

- I. Dates and venues to be determined.

15. Chairman's Items & AOB

- I. July Newsletter – Piece about Sunday Tennis.
- II. July Newsletter – advise members again about the petanque court.

16. The meeting closed at 21.25

The date of the next meeting: Tuesday 16th July at 7.15pm Mount Hermon